

**ROTONDA WEST ASSOCIATION, INC.
646 Rotonda Circle, Rotonda West, FL 33947**

**Board of Directors Meeting
Thursday, February 25, 2021 – 2:00PM**

MINUTES

PRESENT: Patricia Aho, Sam Besase, Patti Cowin, Bernie Schmelz, Jerry Eldred, Diane Shaw

ABSENT: Jerry Eldred, Stephan Froggatt

Management: Derrick Hedges, RWA Manager

Members: Joe Harris, Annette Casteel, Nick Kotzalas, Cindi Kotzalas, Randy Keller, John Stem, Barry Kean, Mike Paape, Karen Harvey, Maureen McDowell and (via zoom) Greg, Bob Bondeson, Jim Shaw, Gwen Grace, Susan S., Les Goodman, Linda Bondeson, Steve's iPad, Kentand bonnieanselment, Michael Donahue, Matt, Miss Loni, David Kelly (Matt), Virginia Ambard Mahon, Cari, Terry, Jan Patmalnieks, Pam's iPad, Christyn Scott, Johna Donahue, Nan and Jim, Incas

The Meeting was called to order by President Aho at 2:00 PM. The meeting was properly noticed, and a quorum was present.

The Pledge of Allegiance to the United States of America was said by all.

Director Besase moved the Board to approve the Meeting Minutes for the 25 February 2021 BOD Meeting. 2nd by Director Shaw. Motion passed unanimously.

MEMBERS INPUT (Agenda Items)

- Nick Kotzalas (MSBU Board Chairman) presented an update that the road paving is scheduled to begin in 2025. Therefore, focusing on the drainage improvements and bridge repairs to be completed within the next 3 years prior to repaving of the roads. As funds become available the plan is to work on 6 bridges per year as well as working on the drainage improvements are schedule to begin in August of this year. The next MSBU meeting will be held on March 31, 2021 at 9:30am at San Casa.

OFFICERS, EMPLOYEES & CONTRACTORS REPORTS

Treasurer's Report: Director Besase

**ROTONDA WEST ASSOCIATION, INC.
TREASURER'S REPORT - SUMMARY**

01/01/2021 THRU 01/31/2021

CASH:

Englewood Bank (8283) Checking-Operations	\$	46,644.04
CDARS Program - Operating	\$	1,820,000.00
CDARS Program - Reserves	\$	340,116.74
Charlotte State Bank (2004) – New Construction	\$	176,590.50
Englewood Bank (3864) – BAR Reserves	\$	290,502.02
Petty Cash	\$	<u>200.00</u>
Totals as of 01/31/2021		\$2,674,053.30

EXPENSES:	Actual	Budget	Variance
JANUARY-2021	\$142,316.29	\$119,466.67	\$-22,849.62
2021–Year-to-Date	\$142,316.29	\$119,466.67	\$-22,849.62

Manager’s Report: Derrick Hedges, Manager

- Manager Hedges provided a written report which is attached to these minutes. Administration operations, maintenance staff work projects, and contractor and vendor updates were provided.
- President Aho inquired about the concerns with an obscene language on a flag. Manager Hedges stated that the resident has been given a 2nd violation and will be before the board at the next meeting on March 11, 2021.

Deed Restrictions Violations: Holly Carr, Administrator
No Report.

COMMITTEE REPORTS

Activities Committee – Donna Stogsdill (Chair)
No Report.

Administration/Personnel – President Aho (Chair)

No report.

Aquatic Committee – Stan Plizga (Chair)

No Report.

Budget & Finance Committee – Wayne Legris (Chair)

- Mr. Legris reviewed the written report provided in the minutes packet with the announcement of Committee members names and positions for current year 2021. Next meeting will be held on Monday, March 15, 2021 @ 9:30am in the RWA Community Center & also via Zoom. All members are welcome to attend.

Buildings & Grounds – Director Besase (Chair)

- Buildings & Grounds report presented in the Board packet. An advertisement was placed in the Sunday paper for new tractor bids, copy of advertisement placed is listed in Board packet. Director Besase requested a motion for the approval of 2 large tractors with the manager receiving approval from the board before the purchase of 2nd tractor, Director Cowin 2nd the motion. Bid and maintenance questions were discussed for this motion with Manager Hedges. Motion passed unanimously.
- Director Besase also requested a motion for approval for spec drawings for the (4) 2021 projects presented in the Board packet. Director Shaw 2nd the motion. Discussion was held on how and where additions will be placed. Director Besase states that this motion is strictly to get the bids going for the expansion project. President Aho mentioned her concern to re-configure the Fred Warner room in Community Center for Administration offices. Director Besase amends the motion to remove item B from the motion. Director Shaw agreed to the amendment and motion stands for A, C & D. Motion passed unanimously.
- Director Besase made a motion to give the manager the flexibility to procure up to 8 new composite material benches in 2021. Director Schmelz 2nd the motion. Motion passed unanimously.
- Director Besase also mentioned that if any property owner would like to donate funds towards a Memorial bench (including a memorial plaque) please contact the office.
- The next Building & Grounds meeting will be held in the RWA CC on Tuesday March 16, 2021 at 1pm. Meeting is also available via Zoom.

Communications – Karen Harvey (Chair)

No Report.

Compliance – Richard Duggan (Chair)

No Report.

Deed Restriction – Director Schmelz (Chair)

- Director Schmelz announced that Allison Eakin resigned from the Deed Restriction Committee as well as the Residential Modifications Committee.
- Director Schmelz makes a motion to appoint Loni Kiedrowski to the Deed Restrictions Committee. Director Cowin 2nd the motion. Motion passed unanimously.

Election Committee – President Aho (Chair)

No Report.

Residential Modifications Committee – Barb Peszko (Chair)

No Report

Wildlife Committee – Cari Hale (Chair)

No report.

Holiday Decorating Subcommittee – Karen Harvey (Chair)

- Karen Harvey presented a report for the 2020 budget spending for the Christmas Decorations.
- Also, presented were 3 different options for approval by the Board for the spending of the 2021 Holiday Decorating budget. President Aho made a motion to approve option 3 of the budget proposal. Director Cowin 2nd the motion. Motion passed unanimously.

UNFINISHED BUSINESS

- Discussion was held for the possibility of RWA to serve as a vaccination site.
- Discussion held regarding the COVID19 procedures to be followed according to the provisions listed.

NEW BUSINESS & COMMUNICATIONS – President Aho

1. Streets and Drainage MSBU: We have asked Ms. Kinberly Kelly, Community Liaison of the MSBU to meet and speak to members regarding the issues presented by MSBU board chariman Nick Kotzalas. Presentation will be March 25, 2021 at 6pm, Ms. Kelly would be presenting via Zoom as requested by the county.
2. Application for the use of the Community Center for March 31, 2021. The Wildlife Committee would like to have a presentation given by the Peach River Life center. They will have live animals present, 2 owls and 1 hawk. Director Schmelz made a motion to approve the Peach River Life Center Presentation. Director Cowin 2nd the motion. Director Besase inquired if there is any additional insurance required to have such presentations in the Community Center. Manager Hedges has been asked to check into and advise. Motion passed unanimously.

MEMBERS INPUT (Non-Agenda Items)

- Karen Harvey brings appreciation and thanks to Manager Hedges and the Rotonda Maintenance Staff for their continual hard work around the community.
- Mike Pappi, Sportsman Road brings concerns with the speeding on Sportsman Road. Has anyone reached out to the police association for a speed and traffic study in our community for safety concerns?

RESPONSE TO MEMBERS' QUESTIONS

- The speed issue is a Sheriff issue, not the responsibility of the RWA. Installing speed bumps would be an issue to be brought to the MSBU. Traffic studies have been on going and the statistics are low, and do not require speed violations.
- Please feel free to attend the neighborhood watch meetings as a Charlotte County Police Officer is present and questions can be asked directly to the Sheriff's Department.
- Director Eldred suggests that the more members that call the sheriff's department with your traffic concerns may result in some type of resolution to the concerns.

DIRECTOR INPUT

- Director Schmelz presented an original blueprint dated 1970 of the Vision of Rotonda West to Manager Hedges to be framed and placed display for members and guests viewing.
- Director Aho brings the Board up to date of the meetings with Manager Hedges and Mr. Harris regarding website vendors to take the next steps in creating a member firewall/member's only section to the website. Advice from our current website vendor has given us a lot of good insight to work with our current platform to move to a member's only section in the RWA website. Also, ways to incorporate electronic voting, going paperless and electronic documents and e-billing. Presentations will be made to the board for a decision to move forward in 2021. President Aho thanks both Manager Hedges and Mr. Harris for all their hard work in how to make all these changes work.
- Director Aho presented an agenda item to the Board with regards to amending the by-laws with the concept of incorporating electronic elections and electronic voting as well as emergency announcements. Currently we do not have any language in our by-laws relating to emergency situations and we know that there has been a great deal of concern brought to us during this past year regarding HOA's having language in their by-laws for when emergencies hit, whether it be hurricane's or pandemics. Director Cowin agrees that it is time to bring our by-laws up to date.

- Director Aho asks if the board would like to discuss the reorganization of the 10 different committees. Directors agreed that discussion of the re-organization of the various committees should be an agenda item for a future meeting.
- Director Aho advises that the elections committee will be in March and there will be changes to the guidelines that will be presents to the Board.

ADJOURNMENT

Meeting adjourned at 3:20 pm.

Next Board Meeting: 11 March 2021, 2 PM

Respectfully Submitted,
Annette Casteel,
Minutes Clerk/Admin. Assistant
Attachments:
Agenda
Minutes
Reports