

**ROTONDA WEST ASSOCIATION, INC.  
646 Rotonda Circle, Rotonda West, FL 33947**

**Board of Directors Meeting  
Thursday, April 23, 2020 – 2:00PM**

**MINUTES**

**PRESENT:** Patricia Aho, David Kelly, Sam Besase, Stephen Froggatt, Patti Cowin, Jerry Eldred and Peter Traverso

**Management:** Derrick Hedges, Interim Manager; Claudette Romano, Lead Administrator; Holly Carr, Administrator; Tammy Birdsong

**Members:** Hank Killion, Diane Shaw, David Ginther, Barb Peszko, Allyson Eakin, Ruthann Brown, Andrew Leonard, Christine Lee, Linda & Bob Bondeson, D & D McGrath, Claudine, Michael Coffee, Jack Horner, Cari Hale, Robert, Eric Christenson, Dale Jensen, Debbie Yeager, Brenda Fisher, Bob Shaffer, Susan Superak, Gwen Grace, Wayne's iPad, Stephanie Jack, Maria Bussiere, Jim Shaw, Karen Adelman, Linda Miller, Walt Vonah, Kenneth Guillerm, Linda Pacula, Jim Maderitz, Anton Klarich, Tom, Kevin Walsh, Kelly Beck, Andy Vanscyoc, Frank Warren, Ray Smith, Doug Newport, Pat's iPad, Florence, Tina Traversa, Karen Harvey, Nancy Ward-Snyder, kemmons, Domenica Pizza, jad1, Ginni Mahon, John S, Cliff Albright, Kevin Walsh, Julie Akyol, donna's iPhone, Paul Prosseda, Larry, Ann Marie Cook, Loni Kiedrowski, Manny Seligman, Les, Don Mahon, iPad (6), Csmi, Ted-Home's iPad, and 1 other.

The Meeting was called to order by President Aho at 2:06 PM. The meeting was properly noticed and a quorum was present.

Director Eldred moved the Board to approve the Meeting Minutes for the April 16, 2020 BOD Meeting. 2<sup>nd</sup> by Director Besase. Motion passed unanimously. See attached.

**Director's Input:**

Director Froggatt announced he would be resigning his position as Director effective May 1<sup>st</sup>. Director Cowin clarified that **the resignation would have to be submitted in writing to be valid.**

Director Eldred made a motion to approve his appointment to the Aquatics Committee. 2<sup>nd</sup> Director Traverso. Motion passed unanimously.

Director Kelly motioned to have Andy Vanscyoc fill the vacancy left by Director Froggatt's resignation. 2<sup>nd</sup> Director Traverso. President Aho clarified that according to the RWA recorded By-Laws (Article II, Section 2.) a Director position must be vacant before the remaining Directors can vote on a replacement.

**Motion postponed until the pre-agenda meeting on 14 May.**

**Treasurer's Report:** Director Besase – see attached  
Treasurer Besase announced that all the Directors had received a copy of the annual audit. President Aho indicated that **Mr. Lorah would be invited to present the audit to the BOD at the meeting on May 21<sup>st</sup>.**

Director Cowin questioned why the RWA submitted paperwork to receive funding from the Payroll Protection Plan (PPP) when the RWA is not currently impacted by the COVID-19 pandemic and that, according to the RWA's legal firm, HOA's are not eligible for the funding. Treasurer Besase responded that the filing was made prior to receiving that opinion and that it was done simply to "get in line" in the event that appropriate funding became available. President Aho requested we **table/postpone the discussion until such time as we hear back from a lender regarding our application.** Director Traverso suggested that we **check with the RWA accountants to determine if accepting the funding has any impact on our standing as a non-profit.** President Aho requested that **Treasurer Besase contact Geoff Lorah on behalf of the RWA** to determine this.

**Interim Manager's Report** – Derrick Hedges See attached

**Deed Restriction Violations** – Holly Carr see attached

Director Traverso motioned to accepted the list of violations. 2<sup>nd</sup> Director Kelly. Motion passed unanimously.

## **Committee Reports**

**Aquatic Committee** – Director Eldred (BOD Liaison) Report. See attached.

Director Eldred motioned to approve the expenditure of up to \$600 to purchase 3 long handle dipping nets and other sampling equipment. 2<sup>nd</sup> Director Cowin. Motion passed unanimously.

**Budget & Finance Committee** - Director Besase (BOD Liaison)

Director Besase motioned to approve funds of up to \$11,500 for the purchase of computer software, servers, and associated equipment. **Motion passed 6-1 with Director Kelly voting in the negative.**

Director Besase made a motion to approve funds for PTR Zoom & Pan Cameras and two 70" TVs for the RWA Meeting Center. 2<sup>nd</sup> Director Eldred. Director Kelly questioned why we would approve spending funds on unbudgeted items when the income of the association is in doubt. Director Eldred concurred. Director Besase withdrew his motion and Director Eldred withdrew his 2<sup>nd</sup>.

Director Besase reminded everyone that we are watching what we are spending but we can't totally stop the business of the association. We are like a little city and have to continue to function, cautiously. Director Besase moved to fund an expansion of the west parking lot. Motion failed for lack of a second.

**Community Relations Committee** – Director Aho (Chair)

Community Relations Report. See attached.

President Aho motioned to change the name of the committee to the "Communications Committee". 2<sup>nd</sup> Director Eldred. Motion passed unanimously.

President Aho motioned to add two new members to the committee. Connie Smith and Diane Shaw. 2<sup>nd</sup> Director Eldred. Motion passed unanimously.

Director Traverso motioned to continue to use Cee Jay Associates finish the website work, migrate data, and train (up to 10) staff and volunteers on its use. 2<sup>nd</sup> Director Eldred. Motion passed unanimously.

**Residential Modifications Committee** - Report. See attached.

Director Kelly motioned to appoint himself as BOD Liaison to the RMC. 2<sup>nd</sup> Director Traverso. Motion passed unanimously.

Director Kelly motioned to add Loni Kiedroski as a member of the RMC. 2<sup>nd</sup> Director Eldred. Motion passed unanimously.

## **MEMBERS INPUT**

Andy Vanscyoc – Activities Report

The committee last met on March 11 2020. Many of the approvals were already past dated. Activities committee requested approval of a Women's club holiday tea on December 7<sup>th</sup> and a Cub scout crossover ceremony on May 30<sup>th</sup>.

Director Besase motioned to approve the Women's Club holiday tea event on December 7<sup>th</sup> and the Cub Scout Crossover Event on May 30<sup>th</sup>. 2<sup>nd</sup> Director Cowin Motion passed unanimously.

President Aho motioned to allow the Wildlife Committee to schedule activities in the Community Center/Broadmoor Park without having to go through the Activities Committee (dates would still need to be cleared through Claudette). 2<sup>nd</sup> Director Cowin. Motion passed unanimously.

Director Traverso motioned to approve the RWA Stonecrab day May 23<sup>rd</sup> and the Sock hop on June 27<sup>th</sup>. 2<sup>nd</sup> Director Besase. Motion passed unanimously.

Allyson Eakin – inquired as to whether Patricia Aho had resigned from the RMC. President Aho indicated she would submit her written resignation to allow for Director Kelly's appointment to the same. Regarding the Communication Committee, Ms. Eakin encouraged them to **formulate an annual comprehensive technology plan to include AV Needs, computer, and server needs and to do this in coordination with Building and Grounds.**

Andrew Leonard – Appreciates the job being done by the mowers and inquired as to the **status of the bridge study.** He also would like the **RWA to look at national companies for our computer support.**

Frank Warren – Does not want the filming of BOD meetings to fall by the wayside and encouraged the **BOD to move ahead with the purchase of the cameras that will allow filming of the meetings**. Also complimented Derrick on the job he is doing.

Debbie Yeager – thanked Andy and the BOD for releasing the Wildlife Committee from having to take the extra step of going through the Activities Committee to schedule events. Due to extenuating circumstances the Wildlife Committee has not been able to meet since she took over as chair.

Director Eldred motioned to adjourn the meeting. 2<sup>nd</sup> Director Cowin. Motion passed unanimously.

Meeting adjourned at 3:35 pm.

**Next Board Meeting:** 1PM May 14, 2020

Respectfully Submitted,  
Patricia Cowin,  
Director/Secretary

Attachments:

Agenda  
Minutes  
Motions  
Reports