

ROTONDA WEST ASSOCIATION, INC.
646 Rotonda Circle, Rotonda West, FL 33947
Election Committee
MEETING MINUTES
March 5, 2021

Call to Order: The meeting was called to order at 9:45 a.m.

Present: Patricia Aho – RWA Board President and Chair, Maureen McDowell and RoseAnne Woodliff.

Absent: Karen Harvey (Secretary), Cheryl Lateer, and John Stem

Staff: Derrick Hedges

Administrative Matters

- Due to lack of a quorum, minutes of the February 5 meeting will be approved at the April 2nd meeting.

Discussion of Changes to Guidelines

Ms. Aho had provided, in advance of this meeting, a Draft of the Election Guidelines document with several track changes noted, for the Election Committee to review and comment on at this March 5 meeting. Maureen McDowell had several minor suggested edits. With the exception of one edit, the consensus of the three attendees, (Aho, McDowell and Woodliff), accepted the edits to be included in the Draft for the Board's review and approval.

The Draft will be presented to the BOD at their next meeting.

New Business –

- The next Election Committee meeting will be held on Friday, April 2 at 9:45 AM.
- The focus of the next meeting in April will be to discuss and finalize the calendar for the 2021 election dates, events and deadlines.
- RoseAnne Woodliff suggested that each committee member should put together suggestions of pertinent dates and forward to Ms. Aho for review and inclusion of final calendar.
- Ms. Aho asked Manager Hedges if he had a copy of Geoff Lorah's last year's 2020 calendar to use as a sample.
- The Committee needs to determine dates for two workshops and Candidates Night.

Adjourned: 10:10 AM

Submitted by:

Maureen McDowell on behalf of and absence of:

Karen Harvey

Secretary, Election Committee